

***BOROUGH OF FOX CHAPEL***  
**STREET OPENING REGULATIONS**

1. All persons, firms, corporations and utilities **MUST** obtain a permit in accordance with these requirements **PRIOR** to undertaking any work in the Borough's street right-of-way except that emergency breaks and leaks may be repaired and a permit therefor secured within twenty-four (24) hours or the next business day. **NOTE: Permit holders performing work outside of the pavement within street right-of-way must notify owners of the property that abut the right-of-way forty-eight (48) hours in advance before starting any work.**
2. Each opening requires a separate permit.
3. Each permit application must include the following:
  - a. A completed application. The application shall include two sets of topographical maps at a scale of 1"= 50' prepared, signed and sealed by a registered engineer or surveyor showing the following:
    - i. Limits of street right-of-way
    - ii. Adjoining property owner(s) names
    - iii. Location of pavement, driveways, etc.
    - iv. Location of existing utilities, poles, sanitary sewers, storm sewers, under drains, culverts, streams, etc.
    - v. Trees over 6" in diameter within 25' of the area of work
    - vi. The location (size, type, etc.) of all proposed work
    - viii. Such other information as may be required by the Borough including contours, cross-sections, etc.

The Borough reserves the right to accept less detailed drawings for minor projects.
  - b. An insurance certificate issued by an approved insurance company evidencing that the applicant has comprehensive public liability insurance, including so-called XCU coverage, insuring against personal injury or property damage in the amount of not less than \$1,000,000. The Borough **MUST** be named as an additional insured (not "certificate holder") on the insurance certificate.
  - c. Evidence that the applicant has Workers' Compensation Insurance in accordance with the requirements of the current State Workers' Compensation Insurance laws.
4. All road crossings shall be bored or drilled unless approved otherwise. All road crossings shall be a minimum of 36" deep. All open trench crossings shall be a minimum of 12" wide. **ALL EXCAVATIONS MADE SHALL HAVE CAUTION TAPE INSTALLED PRIOR TO BACKFILLING THE EXCAVATION.**
5. The Borough's Code Enforcement Officer shall have ten (10) working days after receiving a completed application to approve / deny the application. The permit

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shall indicate whether full time inspection is required at the applicant's expense. Prior to issuance of a permit, the applicant must provide the following:

- a) A fee of \$250.00 per opening, plus actual costs incurred by the Borough, including third-party inspection of all connection and restoration work required.
  - b) If full-time inspection is required during the permitted work. Cash, certified check or cashier's check in an amount to be determined by the Code Enforcement Officer shall be deposited prior to the issuance of a permit to cover said costs.
  - c) Funds needed as a result of the repair/inspection cost estimates may be required to be escrowed until the final restoration work is complete. Depending on the restoration, costs may be higher or lower than estimated.
6. If requested by the Borough after all work is completed, the applicant shall provide an internal closed-circuit television video and logs (CCTV) in a format acceptable to the Borough for all storm sewers, sanitary sewers and under drains in the vicinity of the work.
  7. All restoration within the pavement and restoration 4 feet or less from the pavement, **MUST** be in accordance with pages 40, 46 and 50 of the Borough of Fox Chapel Minimum Construction Standards and Details, and maintained as detailed. **All permanent restoration will be done by the Borough or its contractors. All costs of permanent restoration will be the responsibility of the permit holder.**
  8. **Except for emergencies, the applicant, after receiving a permit, MUST notify the Borough a minimum of two (2) working days before starting any construction activities. Failure to obtain a street opening permit and/or notify the Borough in advance of starting any non-emergency work shall result in the issuance of a Stop Work Order for ALL non-emergency work and a summary offense citation(s) to the contractor, entity for which the work is being done and any other responsible individuals associated with the work.**
  9. **For all permits involving boring or drilling, work within the pavement, or 4 feet or less from the pavement, the permit holder must notify Dave Kovac, LSSE (412) 264-4400 Ex: 235 at least 48 hrs. prior to starting any work.** For other permits, notify Dempsey Bruce, Public Works Supervisor (412) 850-5026.
  10. **All issued permits will expire 30 days from the date of issuance.** The Borough reserves the right to deny applications for additional non-emergency street opening permits until such time as existing street openings are properly restored.