

## BOROUGH OF FOX CHAPEL STREET OPENING REGULATIONS

1. All persons, firms, corporations and utilities **MUST** obtain a permit in accordance with these requirements **PRIOR** to undertaking any work in the Borough's street rights-of-way except that emergency breaks and leaks may be repaired and a permit therefor secured within twenty-four (24) hours or the next business day. **NOTE: Permit holders performing work outside of the pavement within street rights-of-way must notify owners of the property that abut the right-of-way before starting any work.**
2. Each opening shall require a separate permit.
3. Each permit application shall include the following:
  - a. A completed application. The application shall include two sets of topographical maps at a scale of 1"= 50' prepared, signed and sealed by a registered engineer or surveyor showing the following:
    - i. Limits of street right-of-way
    - ii. Adjoining property owner(s) names
    - iii. Location of pavement, driveways, etc.
    - iv. Location of existing utilities, poles, sanitary sewers, storm sewers, under drains culverts, streams, etc.
    - v. Trees over 6" in diameter within 25' of the area of work
    - vi. The location (size, type, etc.) of all proposed work
    - viii. Such other information as may be required by the Borough including contours, cross-sections, etc.
  - b. An insurance certificate issued by an approved insurance company evidencing that the applicant has comprehensive public liability insurance, including so-called XCU coverage, insuring against personal injury or property damage in the amount of not less than \$1,000,000. The Borough **MUST** be named as an additional insured (not "certificate holder") on the insurance certificate.
  - c. Evidence that the applicant has Workers' Compensation Insurance in accordance with the requirements of the current State Workers' Compensation Insurance laws.
4. All road crossings shall be bored or drilled unless approved otherwise. All road crossings shall be a minimum of 36" deep. All open trench crossings shall be minimum 12" wide.

BOROUGH OF FOX CHAPEL  
STREET OPENING REGULATIONS

Page 2

5. The Borough's Code Enforcement Officer shall have ten (10) working days after receiving a completed application to approve or deny an application. The permit shall indicate whether full time inspection is required at the applicant's expense. Prior to issuance of a permit, the applicant shall provide the following:
  - a) A fee of \$55.00 for  $\leq$  100 linear feet, plus \$55.00 per each additional 100 linear feet or portion thereof.  
  
Plus the actual costs incurred by the Borough. The applicant will be invoiced separately for inspection services or other similar services performed by the Borough or its consultants.
  - b) Security Deposit of \$5,000.00 is required for each permit. The duration of this security deposit shall be for eighteen (18) months following the approved completion date. The security deposit shall be in the form of cash, certified check, cashier's bond or surety bond. (In lieu of a separate deposit for each street opening, the Borough *may* permit applicants to make an annual security deposit for the anticipated cost of routine street openings and to provide separate deposits for non-routine projects. The Borough shall have the final determination as to whether a project is routine or non-routine.)
  - c) If full-time inspection is required, cash, certified check or cashier's check in an amount to be determined by the Code Enforcement Officer shall be deposited prior to the issuance of a permit to cover said costs.
6. If requested by the Borough after all work is completed, the applicant shall provide an internal closed-circuit television video and logs (CCTV) in a format acceptable to the Borough for all storm, sewers, sanitary sewers and under drains in the vicinity of the work.
7. All pavement restoration and restoration 4 foot or less from the pavement MUST be in accordance with pages 40, 46 and 50 of the Borough of Fox Chapel Minimum Construction Standards and Details.
8. **Except for emergencies, the applicant, after receiving a permit, MUST notify the Borough a minimum of two (2) working days before starting any construction activities OR any pavement restoration. No pavement restoration/replacement work shall start until the site has been inspected by the Borough. For all permits involving work in the pavement, including boring or drilling, or 4 foot or less from the pavement Robert Firek, LSSE (412) 264-4400 Ext: 253 must be notified at least 48 hrs. prior to starting any work. For other permits notify Dempsey Bruce, Public Works Supervisor (412) 850-5026.**

BOROUGH OF FOX CHAPEL  
STREET OPENING REGULATIONS

Page 3

9. Failure to obtain a street opening permit and/or notify the Borough in advance of starting any non-emergency work shall result in issuance of a Stop Work Order for ALL non-emergency work until such time as the entity undertaking said work shall have paid a fine of \$500 to the Borough. Failure to notify the Borough and obtain the required inspection prior to starting any pavement restoration work shall result in the paving being removed and replaced. Failure to replace the pavement or make other required restoration within 30 days of being notified to do so by the Borough shall result in a Stop Work Order being issued for ALL existing non-emergency work until the paving is replaced and/or other required restoration work is completed.
10. The Borough reserves the right to deny applications for additional non-emergency street opening permits until such time as existing street openings are properly restored.

**BOROUGH OF FOX CHAPEL  
STREET OPENING APPLICATION AND PERMIT**

Permit No.: \_\_\_\_\_  
Date Received: \_\_\_\_\_  
Date Issued: \_\_\_\_\_

Applicant: \_\_\_\_\_  
Utility Company Working For: \_\_\_\_\_  
Applicant's Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone No. \_\_\_\_\_ Contact Person \_\_\_\_\_  
Email: \_\_\_\_\_  
Description of Work: \_\_\_\_\_

Location of Work: \_\_\_\_\_ from \_\_\_\_\_ to \_\_\_\_\_  
STREET NAME HOUSE # HOUSE #

	<u>IN PAVEMENT</u>	<u>IN RIGHT OF WAY</u> 4 ft. or less from pavement	<u>IN RIGHT OF WAY</u> more than 4 ft. from pavement
Length	_____ ft	_____ ft	_____ ft
Width	_____ ft	_____ ft	_____ ft
Depth	_____ ft	_____ ft	_____ ft
Open Trench	_____ ft	_____ ft	_____ ft
Bored, jacked or drilled	_____ ft	_____ ft	_____ ft
Resurfacing Area (See Detail)	_____ SY	_____ SY	_____ SY

Starting Date: \_\_\_\_\_ Ending Date: \_\_\_\_\_

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The applicant will be invoiced separately for inspection services or other similar services performed by the Borough or its consultants.

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

*For Borough Use Only*

\_\_\_\_\_ Filing Fee of \$55.00 for ≤ 100 linear feet, plus \$55.00 per each additional 100 linear feet or portion thereof.  
\_\_\_\_\_ Insurance Certificate  
\_\_\_\_\_ Worker's Compensation Certificate  
\_\_\_\_\_ Security Deposit of \$5,000.00 per permit  
\_\_\_\_\_ Security Deposit for Inspection  
\_\_\_\_\_ Days @ \$ \_\_\_\_\_/day \$ \_\_\_\_\_

Permit Approved

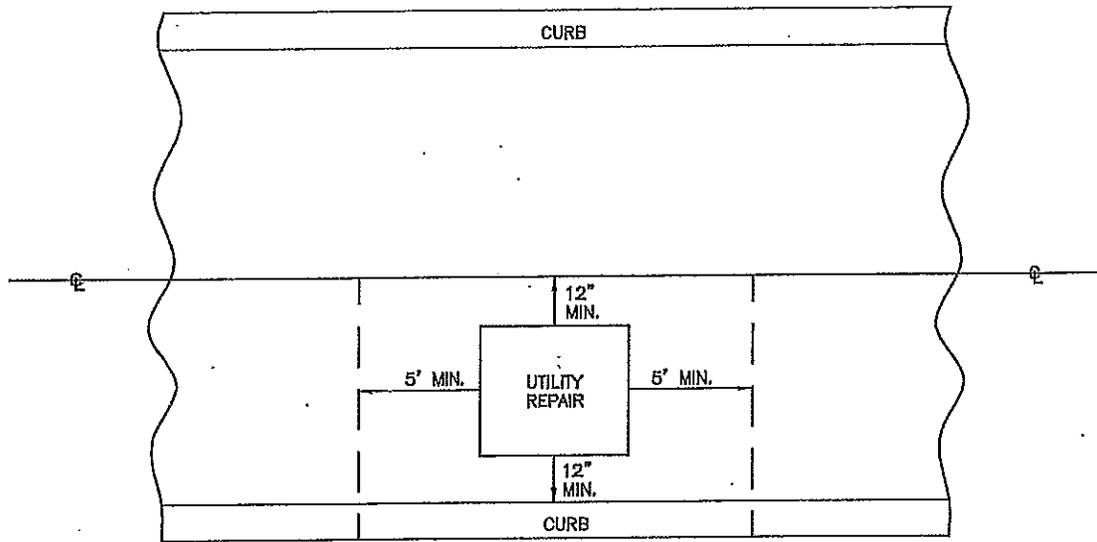
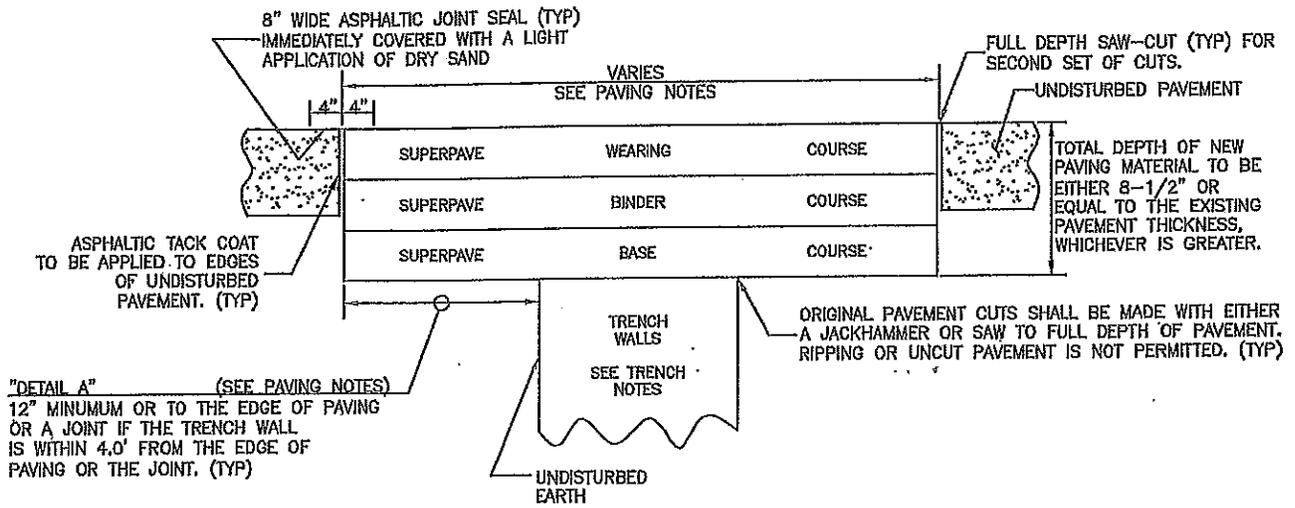
\_\_\_\_\_  
Code Enforcement Officer

Date Restored

\_\_\_\_\_

Restoration Approved

\_\_\_\_\_  
Borough Representative



**TRENCH NOTES**

1. MAXIMUM TRENCH WIDTH =  $[1.38 \times \text{PIPE DIAMETER}] + 8"$ .
2. TRENCH SHALL BE BACKFILLED WITH SUITABLE MATERIAL TO A HEIGHT OF 12" ABOVE THE PIPE OR CONDUIT.
3. REMAINDER OF TRENCH FROM TOP OF SUITABLE BACKFILL TO BOTTOM OF BASE COURSE SHALL BE BACKFILLED WITH 2RC AGGREGATE OR OTHER APPROVED MATERIAL AS PER PENNDOT FORM 408, SECTION 703.3, AND MECHANICALLY COMPACTED IN 6-INCH LAYERS.

- WEARING COURSE -SUPERPAVE WEARING, 9.5MM, 1-1/2" THICK OR EQUAL TO EXISTING, WHICHEVER IS GREATER.
- BINDER COURSE -SUPERPAVE BINDER, 19MM, 2" THICK OR EQUAL TO EXISTING, WHICHEVER IS GREATER.
- BASE COURSE -SUPERPAVE BASE COURSE, 25MM, 5" THICK OR EQUAL TO EXISTING, WHICHEVER IS GREATER.

**PAVING NOTES**

1. WHEN CARTWAY IS OPENED, PLACE PENNDOT SUPERPAVE WEARING FOR THE ENTIRE LANE WIDTH AND KEY INTO CENTERLINE.
2. WHEN A LATERAL CROSSING IS MADE ACROSS CARTWAY, PAVE 30' ON EACH SIDE OF TRENCH CENTERLINE AND KEY INTO EXISTING ROADWAY.
3. BOROUGH MAY REDUCE ABOVE REQUIREMENTS ON A CASE-BY-CASE BASIS IN WHICH CASE ALL RESTORATION MUST BE IN ACCORDANCE WITH "DETAIL A" ABOVE.
4. ALL PATCHES MUST BE SEALED THE DAY THE PATCH IS COMPLETE.

**Bituminous Pavement Resurfacing - Street Opening Permit**

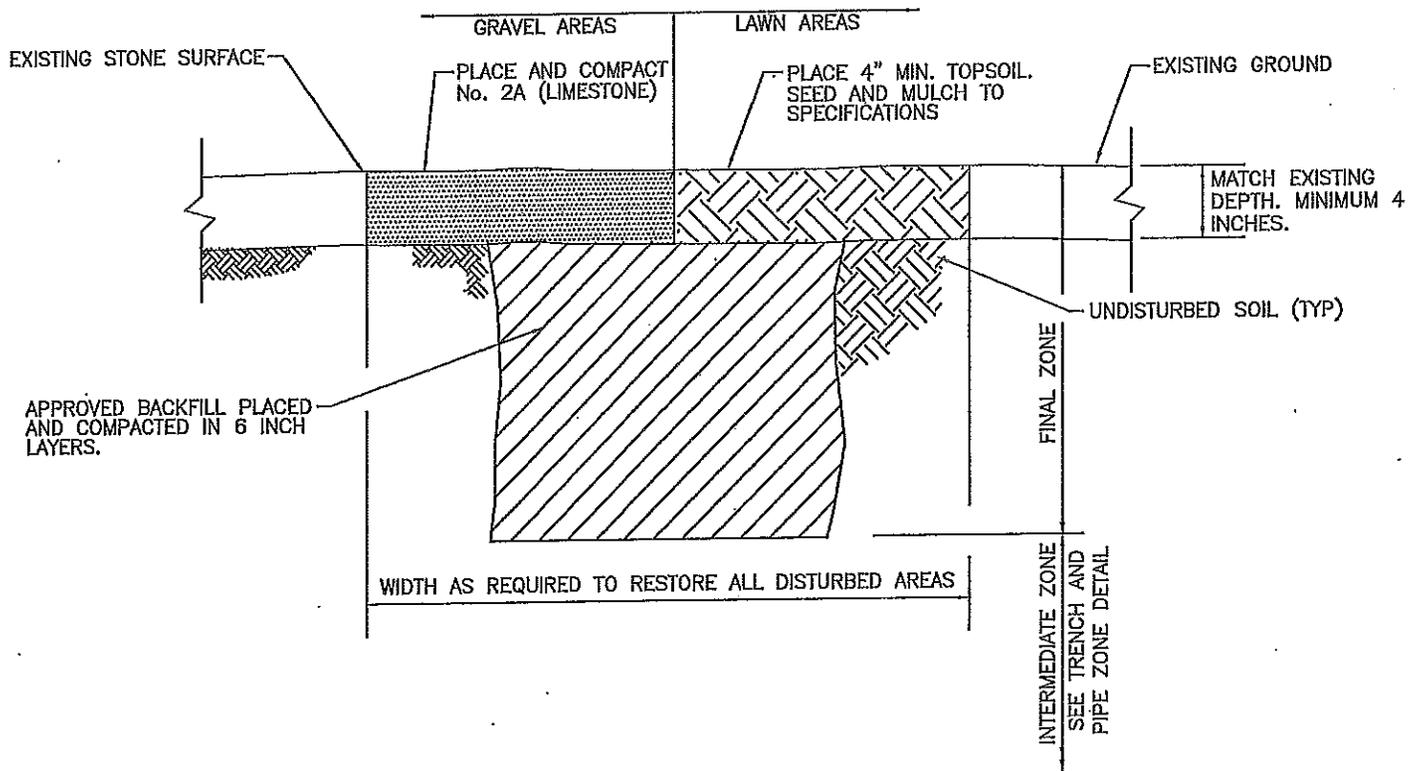
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DATE: January 2014 FILE: Bituminous Pavement Resurfacing.dwg



Fox Chapel Borough  
Allegheny County, Pennsylvania  
401 Fox Chapel Road  
Pittsburgh, PA 15238





# Unimproved Area Surface Restoration

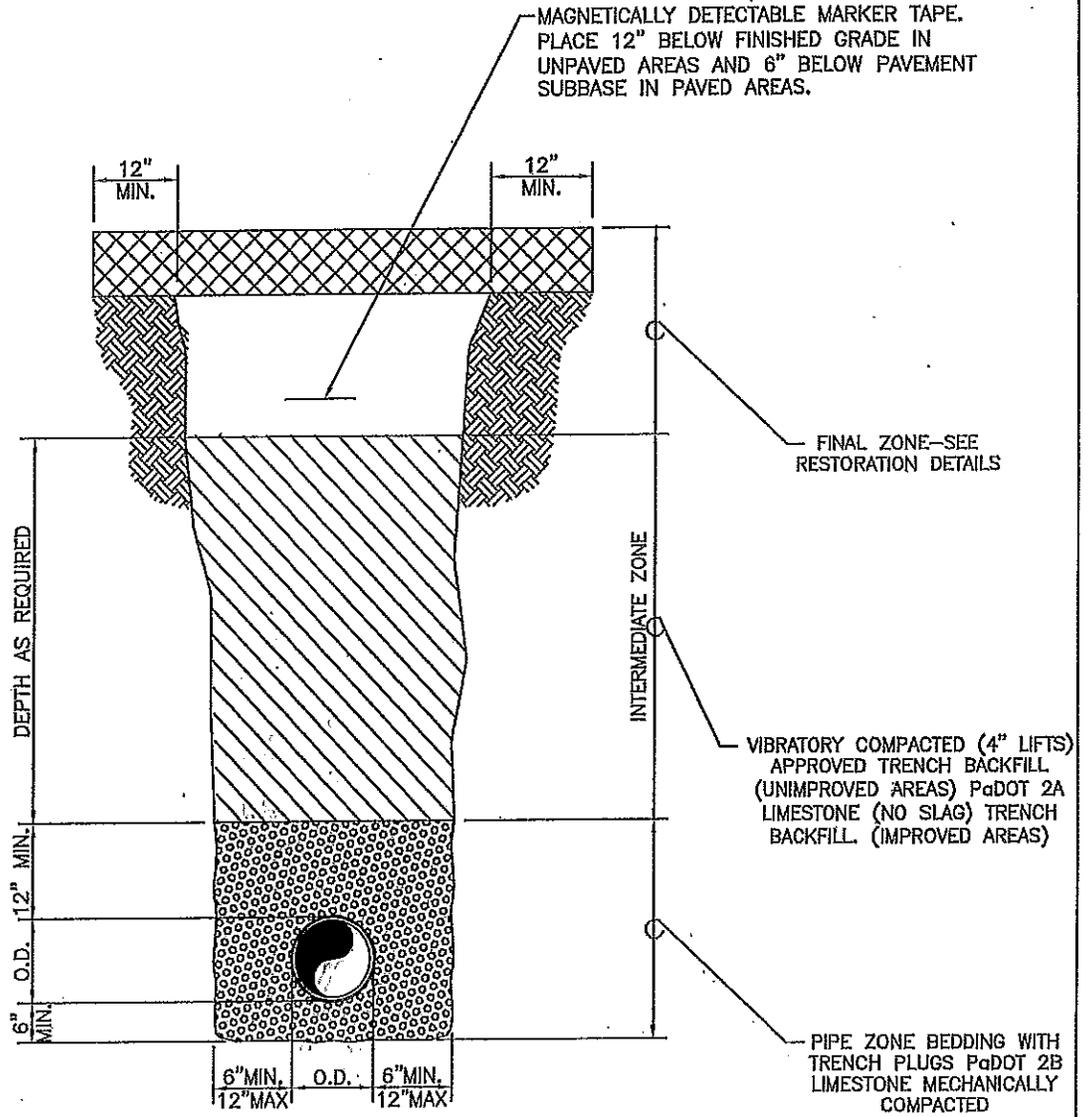
SCALE: N.T.S.

DATE: January 2014 FILE: Unimproved Area Surface Restoration.dwg



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# Storm Sewer Trench & Pipe Zones

