

**BOROUGH OF FOX CHAPEL  
RESOLUTION NO. 599**

**A RESOLUTION OF THE BOROUGH OF FOX CHAPEL REPEALING RESOLUTION  
NO. 551 AND ESTABLISHING NEW FEES AND AMENDING ITS FEES AND  
CREATING A FEE SCHEDULE FOR VARIOUS APPLICATIONS, ADMINISTRATIVE  
REVIEWS AND SERVICES PROVIDED**

WHEREAS, various statues of the Commonwealth and Ordinances, Resolutions and motions of Borough Council allow and/or provide for the setting of application/administrative review fees so as to defray the cost of administrative activities; and

WHEREAS, in keeping with good practice and sound financial management, Borough Council periodically reviews fees for the purpose of making any necessary and appropriate revisions thereto, so as to ensure that the fees are both fair and reasonable and accurately reflect the true costs to the Borough of the enforcement and administration of such ordinances and related activities of administration; and

WHEREAS, Borough Council has determined that certain new fees, amendments and revisions are now necessary to the fees to advance the aforementioned purposes and are also in the best interests of the Borough and its residents.

NOW, THEREFORE, it is hereby resolved and enacted that the Borough of Fox Chapel establish and/or amend its fees and institute a Fee Schedule as set forth herein:

Definitions

Actual costs incurred by the Borough:

Wherever in this fee schedule the term "the actual costs incurred by the Borough" shall be utilized, it shall be defined as the actual costs and expenses incurred by the Borough of Fox Chapel in connection with (but not limited to) the following activities or other similar services, as performed by the Borough's Engineer, Solicitor or its other professional consultants, as billed to the Borough at their normal rate as charged to the Borough for such services:

- (1) Plan or application review;
- (2) Report preparation and attendance time (including travel to and from) at meetings (or parts thereof) at which such plans, applications or reports are reviewed or considered;
- (3) Research or information review;
- (4) Inspections; and
- (5) Other services performed by consultants.

Actual costs and expenses incurred by the Borough which are required to be paid or reimbursed by the applicant pursuant to the terms of this fee schedule or other provision of the Code of Ordinances of The Borough of Fox Chapel shall be timely provided to the applicant by itemized documentation of the same and such costs and expenses shall be paid/reimbursed by the applicant within 30 days of the applicant's receipt of such

documentation. Payment of fees known at the time of application is a condition of issuance of a permit or other approval. At the Borough's discretion, a deposit may be required prior to the work being performed.

Type of Service	Fee																		
Building Permits	<p>The fee for nonresidential and residential building permits for buildings, houses and accessory structures and for additions thereto, shall be the higher of the following:</p> <p>A fee based on the area of construction equal to \$0.30/sf of building space. In determining the building space, the area on each floor within the building or work envelope shall be counting including, but not limited to, the area of garages, basements and areas of upper floors which are open to the floor below (such as atria, open stairwell, etc.) but excluding the area of crawl spaces.</p> <p>A fee based on the estimated cost of construction using the following table:</p> <table border="1" data-bbox="630 867 1177 1071"> <thead> <tr> <th data-bbox="630 867 852 898">Estimated Constructions Cost</th> <th data-bbox="852 867 1079 898"></th> <th data-bbox="1079 867 1177 898">Fee</th> </tr> </thead> <tbody> <tr> <td data-bbox="630 898 852 930">\$0</td> <td data-bbox="852 898 1079 930">\$ 999</td> <td data-bbox="1079 898 1177 930">\$28.00</td> </tr> <tr> <td data-bbox="630 930 852 961">\$1,000</td> <td data-bbox="852 930 1079 961">\$ 1,999</td> <td data-bbox="1079 930 1177 961">\$33.00</td> </tr> <tr> <td data-bbox="630 961 852 993">\$2,000</td> <td data-bbox="852 961 1079 993">\$ 4,999</td> <td data-bbox="1079 961 1177 993">\$44.00</td> </tr> <tr> <td data-bbox="630 993 852 1024">\$5,000</td> <td data-bbox="852 993 1079 1024">\$ 9,999</td> <td data-bbox="1079 993 1177 1024">\$61.00</td> </tr> <tr> <td data-bbox="630 1024 852 1056">\$10,000</td> <td data-bbox="852 1024 1079 1056">\$15,000</td> <td data-bbox="1079 1024 1177 1056">\$77.00</td> </tr> </tbody> </table> <p>&gt;\$15,000 = \$4.60 per \$1,000 of estimated construction cost. The estimated construction cost shall be determined by the Borough.</p> <p>Plus the actual costs incurred by the Borough.</p>	Estimated Constructions Cost		Fee	\$0	\$ 999	\$28.00	\$1,000	\$ 1,999	\$33.00	\$2,000	\$ 4,999	\$44.00	\$5,000	\$ 9,999	\$61.00	\$10,000	\$15,000	\$77.00
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Demolition Permits	The fee for a permit for the demolition of a building or structure less than 800 sf shall be \$30 and for a building or structure 800 sf or greater shall be \$210 plus actual costs.																		
Labor & Industry Building Permit Training Fund	\$4 or charge equal to amount imposed by Pennsylvania Uniform Construction Code (applies to each building permit and each demolition permit)																		
Building Permit Reinspections	\$35																		
Sanitary Sewer Connection & Tap-In	\$4,500/EDU																		
Dye Test Certification	\$350																		
Notice of Proposed Environmental Disturbance	<table border="0" data-bbox="630 1713 1250 1984"> <tr> <td data-bbox="630 1713 1079 1745">New Structure or Addition</td> <td data-bbox="1079 1713 1250 1745">\$130</td> </tr> <tr> <td data-bbox="630 1745 1079 1776">Minor Subdivision (3 or less lots )</td> <td data-bbox="1079 1745 1250 1776">\$130</td> </tr> <tr> <td data-bbox="630 1776 1079 1808">Major Subdivision (4 or more lots)</td> <td data-bbox="1079 1776 1250 1808">\$130</td> </tr> <tr> <td data-bbox="630 1808 1079 1839"></td> <td data-bbox="1079 1808 1250 1839">Plus \$33/lot</td> </tr> <tr> <td data-bbox="630 1839 1079 1871">Environmental Report</td> <td data-bbox="1079 1839 1250 1871">\$165</td> </tr> <tr> <td data-bbox="630 1871 1079 1902">Grading Permits &lt;500 CY</td> <td data-bbox="1079 1871 1250 1902">\$250</td> </tr> <tr> <td data-bbox="630 1902 1079 1934">Grading Permits &gt;500 CY</td> <td data-bbox="1079 1902 1250 1934">\$500</td> </tr> <tr> <td data-bbox="630 1934 1079 1984"></td> <td data-bbox="1079 1934 1250 1984">Plus the actual costs incurred by the Borough</td> </tr> </table>	New Structure or Addition	\$130	Minor Subdivision (3 or less lots )	\$130	Major Subdivision (4 or more lots)	\$130		Plus \$33/lot	Environmental Report	\$165	Grading Permits <500 CY	\$250	Grading Permits >500 CY	\$500		Plus the actual costs incurred by the Borough		
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ZHB Appeal, Special Exception, Variance and Conditional Use	\$550 Plus the actual costs incurred by the Borough.
Driveway Permit	\$40 Plus the actual costs incurred by the Borough.
Subdivision/Land Development	<p style="text-align: center;">PRELIMINARY APPLICATIONS</p> Sub. Fee/Non-PRD: \$165 Sub. Fee/PRD: \$165 + \$17/lot (or dwelling unit) in excess of 10  Escrow Deposit/PRD: 1-10 lots/DUs - \$1,250 11-20 lots/DUs - \$1,800 21-30 lots/DUs - \$2,500 31-40 lots/DUs - \$4,125 Over 40 lots/DUs - \$4,125 + \$44/lot  <p style="text-align: center;">FINAL APPLICATIONS</p> Sub. Fee/Non PRD & PRD: \$30/lot Plus the actual costs incurred by the Borough.
Grading Permit	≤500 CY \$165 ≥500 CY \$500 Plus actual costs incurred by the Borough.
No Lien Letters	\$30
Right-of-Way Permit	New Application \$550 Renewal \$350/year Construction Permit \$250 Plus the actual costs incurred by the Borough.
Street Opening Permit	\$55 for ≤100 linear feet plus \$55 per each additional 100 linear feet or portion thereof.  Plus the actual costs incurred by the Borough.  Security Deposit of \$5,000 is required for each permit. The Security Deposit shall be in the form of cash, certified check, cashier's bond or surety bond.  (In lieu of a separate deposit for each street opening, the Borough <i>may</i> permit applicants to make an annual security deposit for the anticipated cost of routine street openings and to provide separate deposits for non-routine projects. The Borough shall have the final determination as to whether a project is routine or non-routine.)
Solicitation Permit	Every non-exempt applicant for a permit of business of peddling, canvassing or soliciting shall pay the following fees: (1) Investigation of applicant: \$200 (2) Permit (each person, including helpers/assistants): \$15/day
Building Code Board of Appeals	\$550 Plus the actual costs incurred by the Borough.
Sewer tapping "cut-in" fee	\$225
Sewer Camera	\$110/hour

Sanitary Sewer Lateral Re-inspection	\$55
Borough Maps <ul style="list-style-type: none"> <li>• Zoning Map</li> <li>• Street Map</li> <li>• Park Map</li> </ul>	\$4
GIS Maps	\$30/page
Copy of <ul style="list-style-type: none"> <li>• Natural Resources/Protection Ordinance</li> <li>• Subdivision</li> <li>• Zoning</li> <li>• Std. Provisions Public Improvements</li> </ul>	\$0.25/page
Photo Copies	8.5 x 11 - \$0.25/page 8.5 x 14 - \$0.40/page 11 x 17 - \$0.55/page
Kennel Fee	\$125/call out
Police Report	\$15
Zoning Certification Letter	\$55
Storm Sewer Tap-in Fee	\$110 Plus actual costs incurred by the Borough.

RESOLVED and ADOPTED this 15<sup>th</sup> day of December 2014 by the Council of the Borough of Fox Chapel.

ATTEST

BOROUGH OF FOX CHAPEL

Dana A. Abate

Dana A. Abate  
Secretary

Andrew C. Bennett

Andrew C. Bennett  
President