

MINUTES
FOX CHAPEL BOROUGH COUNCIL MEETING HELD MARCH 27, 2019

PRESENT: Andrew C. Bennett, President; Harrison S. Lauer, Frederick C. Leech, James M. Royston, Councilmembers; A. Bruce Bowden, Esq., Solicitor; Kevin A. Brett, Borough Engineer; Gary J. Koehler, Manager; David M. Laux, Police Chief; Joy A. Hardt, Treasurer; Dana A. Abate, Borough Secretary.

ABSENT: Walter A. Scott, III, Mayor; Thomas Karet, Ann R. Meyer, Jay S. Troutman, Councilmembers.

ALSO

PRESENT: Jim Mitnick, Cooper-Siegel Community Library.

Mr. Bennett called the meeting to order at 8:00 AM.

Upon a motion duly made and seconded, the minutes of the Borough Council meeting held March 1, 2019 were approved as submitted.

VISITORS

Jim Mitnick, President of the Cooper-Siegel Community Library Board, appeared before Council informing them why the Borough and the library are jointly applying for the Keystone Recreation, Park and Conservation Fund Grant application to finish the open space in the lower area of the library. The library believes there is a demand and need for more public meeting rooms in the service area that can be rented for a reasonable cost. The total cost of the project is \$500,000 and the grant application is for \$250,000 with the library providing the required \$250,000 matching funds. He stated that parking is an issue at the library and room rentals will be based on available parking. Also, representatives of the library have contacted a neighboring property owner regarding purchase when they decide to sell. It is anticipated that the library will need an additional \$110,000 to cover furniture so fundraising events are part of the plan. Mr. Mitnick stated that if the grant is awarded, it is anticipated that construction will begin in early 2020. When the lower level space is completed, the library will be reconfigured such that another full-time person will need to be hired and located in the lower level increasing operating costs.

CONTRACT AWARDS

Municipal Complex Site Improvements: 18-PW1 & 18-PW2

Bids were received for site improvements and electrical work for the public works site improvement. It is recommended to award Contract 18-PW1 to Macson Corporation at a cost of \$1,034,825.55 and Contract 18-PW2 to the Allegheny City Electric, Inc., at a cost of \$87,005.00.

Following discussion, it was moved by Mr. Leech that Contracts 18-PW1 and 18-PW2 be awarded to the low bidders at noted above. The motion was duly seconded and passed by unanimous vote.

Stockpiled Material Removal - Contract No. 18-PW5 - Change Order No. 1

Mr. Brett explained that additional dirt removal is needed for preparation of the public works facilities at a cost of \$30,750 for 150 additional truckloads.

Accordingly, it was moved by Mr. Royston to approve Change Order No. 1 at a cost of \$30,750 or up to 150 additional truckloads. The motion was duly seconded and passed by unanimous vote.

Road Paving

This contract was bid to include Fox Chapel, O'Hara Township and Blawnox. It was recommended to award the Borough's share of the joint contract to the low bidder, Youngblood Paving, at the bid of \$1,328,110, including Alternate Bids 1-4, subject to obtaining the required insurance certificates and bonds from Youngblood.

It was moved by Mr. Lauer that the Borough's share of the joint 2019 Road Paving Contract be awarded to Youngblood Paving at the bid price of \$1,328,100, plus Alternate Bid 1 (\$67,891.40), Alternate Bid 2 (\$231,066.50), Alternate Bid 3 (\$97,150.00) and Alternate Bid 4 (\$76,500.) for a total cost of \$1,800,717.90, subject to obtaining the required insurance certificates and bonds from Youngblood Paving. The motion was duly seconded and passed by unanimous vote.

Municibid – 1998 Tarco Leaf Vacuum & 2007 ODB Leaf Vacuum

Bids were received on Municibid for the sale of two leaf loaders. It is recommended to award the sale of the 1998 Tarco Leaf Vacuum to the high bidder, Ted Bioni, (\$2,606.00), and the 2007 ODB Leaf Vacuum to the high bidder, Ken Yoder (\$4,300.00). The motion was duly seconded and passed by unanimous vote.

ENGINEER'S REPORT

Mr. Brett distributed a memorandum to Council reviewing the repair options for the slide areas along Old Mill Road. He stated that Council needs to determine the future of Old Mill Road which could include permanently closing a section of the road that is currently one lane. It was noted that the Police Chief conducted a traffic study in this area and found minimal traffic traveling this section of the road. He indicated that the long-term solution to repair/stabilize all four slides is approximately \$4M. He indicated that Council does not need to make a decision at this time but wanted to give Council a status report on the existing condition of the roadway and the costs involved. Mr. Brett will continue to pursue alternative slide repair solutions.

FINANCIAL

Approval of Bills

It was moved by Mr. Lauer that the payment of bills for January & February 2019 (General Fund Vouchers 24270-24398, (\$1,578,805.09) and General Fund Vouchers 24399 - 24504, (\$308,546.61)) be approved. The motion was duly seconded and passed by unanimous vote.

NEW BUSINESS

Resolution No. 630

It was moved by Mr. Lauer that Resolution No. 630 approving the revised Fee Schedule be adopted subject to incorporating the minimal changes made by the Solicitor. The motion was duly seconded and passed by unanimous vote.

TRAISR

Council considered approving a proposal to upgrade online portal to allow residents and contractors the ability to apply and pay for permits (Driveway, Street Opening, Zoning, Dye Test, No-Lien Letter) online through a link on the Borough's website at a cost of \$9,900. It is anticipated that the additional monies received from the Fee Schedule update will help defray the cost.

Following discussion, it was moved by Mr. Lauer that the upgrade to TRAISR at a cost of \$9,900 be approved subject to the proposed increase in the annual maintenance fee being less than \$1,000. The motion was duly seconded and passed by unanimous vote.

Resolution No. 631

It was moved by Mr. Lauer that Resolution No. 631 authorizing the filing of the Keystone Grant be adopted. The motion was duly seconded and passed by unanimous vote.

Resolution No. 632

It was moved by Mr. Leech that Resolution No. 632 authorizing the Borough Manager to be the Borough representative for the Keystone Grant be adopted. The motion was duly seconded and passed by unanimous vote.

Sound System

Council considered a proposal to install audio equipment in the Council chambers at a cost of \$8,447.00. It was decided to purchase a microphone and portable speakers since the need for such equipment is minimal.

Accordingly, it was moved by Mr. Royston to purchase a microphone and speakers at a cost not to exceed \$500. The motion was duly seconded and passed by unanimous vote.

EXECUTIVE SESSION

At 9:25 AM, Borough Council adjourned into Executive Session to discuss a legal matter. At 10:20 AM, the meeting was reconvened.

There being no other business to come before Council, the meeting was adjourned at 10:20 AM.

DANA A. ABATE
Borough Secretary